



OLSC Leeds - By-Laws

In accordance with Official LFC Supporters Club (OLSC) requirements, the Official LFC Supporters Club Leeds establishes the following By-Laws:

SECTION I – MISSION

1. OLSC Leeds will represent Liverpool Football Club (LFC) in North Yorkshire, West Yorkshire, South Yorkshire, Teesside and Derbyshire
2. OLSC Leeds will bring local supporters together through their love of LFC
3. OLSC Leeds will protect and enhance the good name of LFC
4. OLSC Leeds will organise high quality services and events for OLSC Leeds members
5. OLSC Leeds will promote, maintain, and value the history of LFC
6. OLSC Leeds will communicate the views of OLSC Leeds members to LFC
7. OLSC Leeds will support LFC-related charitable causes and local charitable causes
8. OLSC Leeds is unable to guarantee match tickets to any of its members

SECTION II – REQUIREMENTS

1. All OLSC Leeds members must follow the Code of Conduct under Section III of these By-Laws as well as the disciplinary code.
2. OLSC Leeds will not be run for personal financial gain
3. OLSC Leeds will maintain a membership of at least 50 registered OLSC members – with a minimum of 15 OLSC Leeds members also holding an LFC Official Membership
4. All OLSC Leeds members will live in North Yorkshire, West Yorkshire, South Yorkshire, Teesside or Derbyshire
5. OLSC Leeds will charge a membership fee – the amount will be advised by the committee and voted by the members at the AGM.
6. OLSC Leeds will use LFC trademarks, logos, or club crests in accordance with the full branding guidelines in the OLSC Policy that OLSC Leeds signs up to and agrees to abide by each season.
7. OLSC Leeds will establish a committee to ensure the fair running of OLSC Leeds, represent LFC in an appropriate manner at all times, and be accountable to its membership.



The Branch shall have a maximum of eight committee members. There will be a Branch Chairperson, Branch Secretary, Branch Treasurer and Membership Secretary, plus other roles as required. In order to hold the roles of Chairperson, Secretary or Treasurer, the person has to have been a member of OLSC Leeds for at least the last 3 years, and not to have been previously suspended or expelled from the OLSC Leeds or any other OLSC's.

8. OLSC Leeds will have an Annual General Meeting (AGM) on the month of June every season – date, time, and location to be determined.

9. At the first Annual General Meeting, OLSC Leeds will establish a set of By-Laws fit for the regulation and good management of OLSC Leeds, Committee Meetings, and AGMs

10. AGM minutes will be recorded and be made available upon request to all OLSC members and LFC. Meeting agendas will be drafted and distributed prior to the meeting start, AGMs will be “closed floor” with any member having the right to raise any issue under OLSC Leeds any other business but must notify the committee of any other business raised no less than 7 days prior to the meeting.

11. OLSC Leeds will not share any personal (e-mail address, mailing address, phone number) or financial information with any outside third parties and other members.

12. Amendments to these By-Laws must be submitted and voted on at the AGM– subject to a two-thirds majority vote of members present at the meeting

13. Each OLSC Leeds Committee position will be subject to a simple majority vote, serving a 12 month term, and require re-election at the Annual General Meeting.

14. Each OLSC Leeds Committee nominee must meet the following requirements:

- Must have an Official LFC membership (required by LFC)
- Must be willing and available to carry out their roles and responsibilities
- Must uphold the mission and abide by the By-Laws of OLSC Leeds
- Must live in the North Yorkshire, West Yorkshire, South Yorkshire, Teesside or Derbyshire area
- Must have been a (clean) member for at least last 3 year and who has not been previously banned or suspended from membership of OLSC Leeds or any OLSC.
- OLSC Committee CAN NOT have family members in key positions. This also includes persons at the same address with a different name.

15. The OLSC Committee has the right to refuse any member request to join the OLSC Leeds.

16. OLSC Leeds Meetings shall be held monthly on the second Sunday of each month, unless there are clashes with matches etc.

17. If any member wishes to raise anything at the meeting (including AOB), it must be added to the agenda by informing the OLSC Leeds Secretary by email 7 days prior to the next meeting. Committee Members will make themselves available immediately after the meeting to discuss any issues arising at short notice.

18. Apologies for absence should be sent by email/text to the OLSC Leeds Secretary prior to the meeting.



19. All those present at meetings should behave in a respectful way to others. All contributions should be made via the Chair. Interruptions, shouting, personal attacks, bad language or aggressive behaviour will not be tolerated and could lead to disciplinary action, which may mean exclusion from the meeting or suspension from the Branch.

20. Membership can only be granted through the OLSC Leeds Membership System, accessible via the OLSC Leeds website. Membership runs from AGM (date to be determined in June each year) to AGM each season.

21. All Persons who join the OLSC Leeds as Members will have deemed to have read the Rules and Regulations as set out in this document, and will have agreed to abide by them.

22. Members of OLSC Leeds should also be LFC Official Members for the current season. Anyone without both forms of membership will be unable to obtain match tickets (if match tickets become available), and OLSC Leeds reserves the right to check that membership has been purchased.

23. Members of OLSC Leeds must reside in one of the following localities - North Yorkshire, West Yorkshire, South Yorkshire, Teesside and Derbyshire.

24. All Members will take responsibility for keeping their personal membership account details up to date i.e. changes of email address, telephone number, pick-up points etc

25. The committee have the right to refuse application for membership to OLSC Leeds where there are reasonable grounds.

SECTION III – CODE OF CONDUCT

While OLSC Leeds members bring diverse opinions on all aspects related to the business of OLSC Leeds, we are committed to respecting each other and reaching a consensus on all matters. We are determined to act justly, and are bound by these By-Laws, to deliver outcomes that are in the best interests of everyone associated with OLSC Leeds.

All OLSC Leeds members are part of the OLSC Network and, therefore, must uphold the values and good name of LFC. OLSC Leeds members are expected to be exemplary representatives of LFC and as such are asked to follow this Code of Conduct. All members shall treat fellow LFC supporters as well as supporters of other football clubs with courtesy and respect. No supporters shall threaten another football fan or sing offending chants toward other supporters. No member shall degrade or commit an act of violence on any other person while attending matches or any other official OLSC Leeds events. Any violation of the Code of Conduct by a OLSC Leeds member could result in the expulsion from OLSC Leeds.

Please revert to the OLSC Leeds Disciplinary code of conduct which details the procedure of how OLSC manages complaints or disciplinary action.

SECTION IV – OLSC LEEDS COMMITTEE



OLSC Leeds Committee will be comprised of the following positions with the expected duties and responsibilities:

Chairperson – Chair the monthly branch meeting. Manage all actions captured at the monthly meetings. Chair the committee meetings.

Membership Secretary – Handles enquiries from existing or prospective new members.

Secretary - Record the minutes of all monthly branch meetings and handles general enquiries.

Treasurer – Manage the finances of OLSC Leeds. Prepare financial reports to be presented at the AGM

Match Manager – Co-ordinate the travel to and from matches for our members

Social Secretary – Co-ordinate social events

Ticket Co-Ordinator – Organises distribution of tickets where we have tickets available for distribution.

IT Manager - Manages all technical aspects of the OLSC Leeds web site and ticket admin system

Volunteer Admin (Non Committee) – This person can be seconded from the membership to help in various roles when needed.